Regional Transit Capital Inventory Phase 2 RFP
Proposers Conference, January 19, 2010

Questions & Answers
Feb. 2, 2010

Q: **When does MTC plan to call (approximate date) for the first round of inventory update for the 2012 RTP?**

A: MTC staff plans to begin the process of updating the Regional Transit Capital Inventory in the fourth quarter of calendar year 2010, after receiving and accepting the selected consultant's recommendations regarding the process and data sources to be used for the update. See Task 2, Process for Updating Regional Transit Capital Inventory in Appendix A – Scope of Work in the RFP.

Q: **Will MTC choose time and materials or cost plus fixed contact type for Tasks 1 through 4 (The Form 60 in the appendix suggests a cost plus fixed fee contract)?**

A: See Addendum #1 to the RFP, Items 2 and 3. Form 60 is requested for evaluation purposes only.

Q: **We understand that Task 5, if executed, will be on a time and materials basis. Do you want the consultant to provide T&M rates as part of this proposal?**

A: Yes, fully-loaded T&M rates should be specified in the Cost Proposal. See Addendum #1, Item #2.

Q: **What should our assumption for the Task 5 period of performance be – could the period of performance for Task 5 go beyond December 2010?**

A: All work resulting from this RFP under Tasks 1-4 must be completed by December 31, 2010. See Addendum #1, Item 1. However, MTC reserves the right, at its sole discretion, to negotiate amendments to the RTCI Phase 2 contract to extend the completion date to allow for additional work under Task 5, if required or to add work under Phase 3.

Q: **What format is the current RTCI data in? Would MTC consider a recommendation to use a different format?**

A: The current RTCI data is in Microsoft Excel format. It includes approximately 5,000 records representing approximately 80,000 assets. MTC would consider a recommendation to migrate the data to a different format.

Q: **The Scope of Work refers to "forthcoming National Transit Database capital asset reporting requirements" (Task 1.2) and "potential standards or guidance on measuring or reporting SGR from the FTA" (Task 3.1), Have these requirements, standards or guidance been issued by FTA?**

A: No. FTA staff has discussed the possibility of National Transit Database (NTD) capital asset reporting requirements, as well as ways to measure and report the State of Good Repair of transit capital assets with representatives of the transit industry as part of FTA's State of Good Repair Initiative, but has not issued or proposed specific requirements, standards or guidance. See http://www.fta.dot.gov/about/about_FTA_8986.html for more information on FTA's State of Good Repair Initiative. FTA also issued an Advance Notice of Proposed Rulemaking (ANPRM) regarding Capital Project Management, which included the following: "We are considering requiring project sponsors to develop and apply an asset management plan for all fixed guideway capital projects. FTA proposes to use its current state of good repair (SGR) initiative to further refine its definition of asset management plan." See http://edocket.access.gpo.gov/2009/pdf/E9-21849.pdf for more information on the ANPRM. MTC wants to be able to use the Regional Transit Capital Inventory to help meet any future NTD capital asset reporting requirements and/or asset management plan requirements. MTC expects the consultant performing the work specified in the RFP to make use of the latest information available from FTA regarding these initiatives when formulating its recommendations to MTC.

Q: **Can you provide the consultant's reports from Phase 1 of the RTCI project?**

A: Portions of the final Phase 1 report are now available on MTC's website at http://www.mtc.ca.gov/jobs/contracts/. Appendices A, D and E, which provide detailed information on the asset management systems of Bay Area transit operators, have been omitted from the report. The appendices will be provided to the selected consultant.